



Damaged Lithium Ion Battery Module Packing Instructions

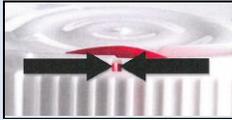
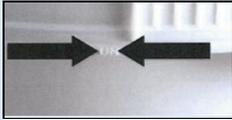
Kit EAA-LIBM -Innards

GROUND SHIPMENTS ONLY

1	Place the lithium ion battery module in the self-seal anti-static pink bubble bag (provided) and seal the bag.	
2	Place the sealed bag with the part into the 2-mil plastic bag (provided) & seal the bag. If shipping two parts in the white pail, repeat steps 1 and 2.	
3	Place the package(s) in the white carton (provided) & tape it closed using the 1" x 1.5" adhesive labels (provided).	
4	Place the sealed white carton into the properly marked 6.5-gallon screw-top drum (also referred to as a "pail"). Press down firmly on the carton. Ensure that the carton is wedged into the pail to allow the pail lid to be closed properly. NOTE: This package CANNOT be offered for transport by aircraft!	
5	Pour the bag of vermiculite (provided) into the bottom of the pail, bag on each side of the white carton. CAUTION: When pouring the vermiculite into the pail, do not inhale the dust!	
6	Carefully follow the closure instructions (Step 12 - shown on page 2) to ensure proper closure of the UN 1H2/X specification packaging (plastic pail). NOTE: To meet UN/DOT standards, follow the closure instructions shown on page 2.	

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7	Place the laminated THIS PACKAGE CONTAINS A DAMAGED/DEFECTIVE LITHIUM ION BATTERY / PACKAGE CANNOT BE SHIPPED BY AIR label combo (provided) into the large packing slip envelope (provided) facing out and attach to the pail. Seal the packing slip envelope completely. DO NOT COVER any other labels or markings, including the Class 9 UN3480 LITHIUM ION BATTERIES label.			
8	Please be sure that your pail includes the revised Class 9 label which shows images of batteries (see photo).			
9	Place the Return Authorization Paperwork inside a packing slip envelope (provided) and attach it to the outside of the pre-labeled shipping box. NOTE: Parts cannot be credited without the requisite paperwork.			
10	Generate UPS shipping label and shipping paper using the UPS Hazardous Materials software on your computer.			
11	Attach the other packing slip envelope (provided) to the pre-labeled shipping box. Place a copy of the shipping paper and Emergency Response Guide in the packing slip envelope. Provide at least one (1) additional copy of the hazardous declaration and Emergency Response Guide 147 (provided) to the driver.			
12	To close, set the lid on top of the pail. Rotate lid clockwise until the small window by the trigger (Fig. 1) is to the left of the UN mark (Fig. 2) on the drum. Rotate until fully tightened (Fig. 3). Inspect the lid afterwards to ensure it is properly sealed.			
13	Place the properly closed 6.5-gallon screw-top drum inside the pre-labeled shipping box and seal the box with packing tape. Be sure all SIX labels: Class 9 UN3480 label, the “PACKAGE CANNOT BE SHIPPED BY AIR” label, the “THIS PACKAGE CONTAINS A DAMAGED/DEFECTIVE LITHIUM ION BATTERY” label, the OVERPACK label and the two UP arrows (all provided) are on the shipping carton.			

Questions? Please contact Tina Martin at +1 (586) 582-5833 or James Brozovich at +1 (586) 582-5835