

## Oil Filter Recovery Kit EAA-FIL (non-regulated)

1	Drain oil from filter to the maximum extent possible (e.g., at least 24 hours before offering the package into transportation).	
2	Wipe excess oil from the exterior of the filter before placing the device in one of the plastic bags (provided). Place the oil filter upright within the bag. Close the bag.	
3	Assemble the pre-labeled fiberboard box (provided) using the clear precut tape (provided).	
4	Place the sealed poly bag containing the oil filter into the second bag (provided) which should be placed within the box.	
5	Insert the first poly bag containing the oil filter (open end upright) into the second poly bag. Place as many of the three absorbent pads (provided), as needed, into the interstitial space between the two bags. Seal the second poly bag with a zip tie (provided).	
6	Generate shipper and shipping paperwork using the UPS shipping software on your computer.	
Kit # EAA-FIL Questions? Please contact Tina Martin at +1 (586) 582-5833 or James Brozovich at +1 (586) 582-5835		

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Attach the packing slip envelope to the top of the completed package. Place any documentation or other required paperwork in the packing slip envelope (provided). Attach the packing slip envelope to the side of the completed package and seal completely.





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